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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Logistics

DATE: 26 May 1955

FROM : Chief, Planning Staff

SUBJECT: Weekly Report Covering the Period 19 May through 25 May 1955

1. GENERAL

a. Agency Materiel Board (continued)

A memorandum was prepared for the signature of the Director of Logistics to the Chief, Management Staff, DD/S, requesting that an Agency Materiel Board be established by Headquarters regulation.

b. Major Base Report (new)

In accordance with the request of the Director of Logistics that Major Base progress reports be submitted quarterly, a memorandum was prepared for dissemination to responsible Agency offices and divisions outlining the procedures necessary to the preparation and submission of data to be utilized in the formulation of the Major Base Reports.

c. Advance Bases (new)

Information has been received from the Senior War Planner Europe on proposed locations of advance bases throughout Europe and the Middle East. The status of planning for advance bases will be kept under continuing review by this Staff and will be reported in subsequent weekly reports.

2. PROJECTS AND STUDIES IN PROCESS

a. Review of Area Division and Staff Programs (continued)

Comments on the SR Division Program have been forwarded to the Special Support Assistant to the DD/S. This completes the review of individual country and staff programs. A review and analysis of the materiel requirements of the combined programs is to be undertaken.

b. Materiel Reserve Estimates Group (continued)

Machine runs of MREG data have been accomplished for approximately one-half of all countries.

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c. DD/P Materiel Board Working Groups (continued)

In conjunction with the Office of Logistics, members of the Special Equipment Working Group prepared an initial draft of the position of this Office on the [REDACTED]

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d. Project [REDACTED] (completed)

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The requirements annex for SR Division Project [REDACTED] was coordinated with this Staff.

3. OTHER ITEMS OF INTEREST (all items are of a non-recurring nature)

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a. [REDACTED]

(1) A meeting was held with representatives of the Office of Communications, the Security Staff, OL, and [REDACTED] concerning clearances for Agency personnel to visit plants under [REDACTED] security cognizance that are handling Agency contracts. [REDACTED] will obtain clearances only if the Agency contract has been placed through the [REDACTED]. For contracts not placed through the [REDACTED] other channels will be utilized.

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(2) Contacted the Priorities Section, Supply and Logistics, Office of the Secretary of Defense, regarding a Department of Defense priority for an Office of Communications project. Final action will be taken upon receipt of further information from the Office of Communications.

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